

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
HELD ON NOVEMBER 21, 2017**

HAMILTON TOWNSHIP PUBLIC SCHOOLS
Mays Landing, New Jersey
William Davies Middle School Library

The Regular Meeting of the Hamilton Township Board of Education was called to order at 6:00 p.m. in the Michael H. Duberson Memorial Library at the Wm. Davies Middle School by Mr. Eric Aiken, Board President.

**Call
To
Order**

ROLL CALL

The following members answered roll call: Mrs. Nanci Barr, Mr. Greg Ciambro (arrived 6:40 p.m.), Mrs. Amy Hassa, Mr. Derek Haye (arrived 6:40 p.m.) Mr. James Higbee (arrived 6:40 p.m.), Mrs. Barbara Kupp, Mrs. Kim Melton, and Mr. Eric Aiken.

**Roll
Call**

Absent: Ms. Margaret Erickson

Also present were: Mr. Frank Vogel, Superintendent
Mrs. Anne-Marie Fala, School Business Administrator/Board Secretary
Mr. Eric Goldstein, Solicitor

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mrs. Hassa, to enter into Executive session:

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- Confidential Personnel Matter
- HIB

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 75 minutes.

The Board entered into Executive session at 6:00 p.m.

The Board resumed the regular session of the meeting at 7:15 p.m.

Eric Aiken led the Pledge of Allegiance.

Pledge of Allegiance

Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City and the Atlantic County Record and a notice posted with the Township Clerk on the Bulletin Board at the following locations: Mizpah Post Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

Moment of silence for private reflection.

APPROVAL OF MINUTES

Motion by Mr. Aiken, seconded by Mrs. Hassa, to approve the regular and executive session minutes of the meeting of October 17, 2017, as per attachment Minutes-1.

Roll Call Vote: Seven in favor session: Mrs. Barr, Mr. Ciambone, Mrs. Hassa, Mr. Haye, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstained: Mr. Higbee (7-0-1)

VII. CORRESPONDENCE

Thank you letter from the Davies Girls Field Hockey team thanking the Board for their support again this past season.

PUBLIC COMMENTS

None

BOARD MEMBER COMMENTS

Mrs. Hassa recognized the staff members who organized the recent showing of “Resilience” for the Mental Health Program. She also recognized the Davies School Band who recently performed at the Oakcrest football game.

She noted that American Education Week was a great opportunity for parents to share time with their children.

Mrs. Hassa congratulated the five children from the Davies School who have been selected for the All South Jersey Junior Honors Course. The choir will also be present at the annual tree lighting in the community on the Friday following Thanksgiving.

The Resource Fair will be held during the week.

Mrs. Kupp noted an article in the Atlantic City Press that states that Atlantic County schools are one of the highest to have a high absentee rate.

The Early Childhood Advisory Council held a meeting this evening and Mrs. Hassa noted that there are a lot of positive things that will be coming in the near future for the Preschool Program.

Mr. Aiken gave a “shout out” to Mr. Wellington and Mrs. Stecher for attending the Cradle to Prison Pipeline Workshop.

He also congratulated Mrs. Kupp and Mr. Hays on their reelection to the Board. He welcomed Amelia Francis, who sat on the Board previously.

He recognized the Fall sports teams, including the boy’s Cross Country team who had another undefeated season. He also wished good luck to the winter sports teams.

SUPERINTENDENT/STAFF REPORTS

(A) Information Items

1. Dates to Remember

- a. November 23 & 24, 2017 – School Closed – Thanksgiving
- b. December 12, 2017 – Administration Committee Meeting – Board Office – 4:30 p.m.
- c. December 14, 2017 – Operations Committee Meeting – Board Office – 4:30 p.m.
- d. December 14, 2017 – Instruction Committee Meeting – Board Office – 6:00 p.m.
- e. December 18, 2017 – Board of Education Meeting – 6:00 p.m. (Executive Session) – 7:00 p.m. (Regular Session)

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- f. December 25-29, 2017 – Schools Closed – Winter Break
 - g. January 1, 2018 – School Closed – New Year’s Day
 - h. January 8, 2018 – Board of Education Re-Organization Meeting – Davies School – 7:00 p.m.
 - i. January 15, 2018 – School Closed – Martin Luther King Day
- (B) Registration/Transfer Statistics for the Month of October, 2017, as per attachment XI-B.
- (C) Enrollment for the month of October, 2017, as per attachment XI-C.
- (D) Student Discipline Reports for the month of October, 2017, as per attachment XI-D.
- (E) 🎵 Holiday Concerts:
- Thursday, December 7, 2017 – Hess Holiday Concert – Hess Auditorium – 7:00 p.m.
 - Thursday, December 14, 2017 – Davies Holiday Concert – Hess School Auditorium – 7:30 p.m.
- (F) Presentation:
- Synopsis of the Audit for FY2016-2017
Ford, Scott & Associates, LLC
- (G) Presentation:
- PTA – 1st Trimester Grant Awards to Schools
From PTA Fundraising

PUBLIC COMMENTS

Nick Santana had questions regarding inclusion classrooms which include students who have been classified. He does not feel that some of the students are receiving the services they need.

Jennifer Weathers spoke regarding a transportation issue.

Mrs. Bugdon and Mrs. Gabriel also spoke regarding the discipline and behavior in the first grade classrooms.

Mr. Vogel responded that these issues are being discussed at the administrative level.

Laurie Derringer invited everyone to the Resource Fair that will be held on November 29 from 6:00 p.m. to 9:00 at the Davies School.

Mr. Vogel noted that the district has recently hired two more social workers, as well as a behavioralist. Resources are being allocated throughout the district to help with student behavior.

Mr. Nelson spoke regarding his knowledge of ACES.

Mrs. Hassa spoke regarding the resilience of children. She thanked the parents for coming to the meeting and discussing their concerns.

Discussion continued for approximately fifteen minutes.

Mr. Vogel again stated that these issues are being addressed. He thanked the parents for their genuine concerns at this meeting this evening.

There was a five minute recess.

COMMITTEES AND RECOMMENDATIONS

A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Melton

Motion by Mrs. Melton, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve Policy #8550 – Unpaid Meal Charges/Outstanding Food Service Charges on second reading.
2. To approve Regulation #5600 – Pupil Discipline Code of Conduct on second reading, as per attachment Instruction-2). Approved on first reading 7-24-17.
3. To approve Policy #3216 Dress and Grooming on first reading, as per attachment Instruction-3.
4. To approve Policy #8505 – Local Wellness Policy/Nutrient Standards for meals and other foods on first reading, as per attachment Instruction-4.
5. To approve Regulation #2624 – Grading System on first reading, as per attachment Instruction-5.
6. To approve Regulation #5420 – Reporting Pupil Progress on first reading, as per attachment Instruction-6.

7. To approve Regulation #5440 – Honoring Pupil Achievement on first reading, as per attachment Instruction-7.
8. To approve payment to the following certificated staff members for facilitating the Strengthening Families Program (professional development) (not to exceed 36 hours each; 12 sessions at 3 hours each session) at the rate of \$31.15/hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title IV funds:

Laura Hackney
Kelly Crowder
Wendy McKensie
Kate Cariss
Ann Bucknam
Dotsie Schoenstein (alternate)
Mike DiOrio (alternate)

9. To approve payment to the following certificated staff members for facilitating the Title One Parent Engagement Workshop (professional development) held on October 24, 2017 (not to exceed 2.5 hours each) and to be paid at rate of \$31.15/hour as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through ESSA Title One Funds.

Hess School:

Cory Meisenhelter
Diane Burnett
Nancy Barrall

Shaner School:

Nicholas Gabriel
Clintona Richardson

Gina Pernice
Kelly Petrucci

Davies School:
Rachel Fifer
Dawn Smith
Laura Cuarracino

10. To approve Lauren Graff, Sue Burnetta and Meg Castellano to complete Curriculum Instruction & Program Development for Science for the Shaner School at the rate of \$31.15/hour (not to exceed 10 hours). This rate is the identified rate for Curriculum Development in the 2016–2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds.
11. To approve the Hamilton Township School District's Mathematics Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards (NJSLS) adopted by the State Board on May 4, 2016, as per attachment Instruction-11.
12. To approve the Hamilton Township School District's English Language Arts Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards (NJSLS) adopted by the State Board on May 4, 2016, as per attachment Instruction-12.
13. To approve the Hamilton Township School District's Science Curriculum for Grades K-8 that is aligned to the New Jersey Student Learning Standards (NJSLS) adopted by the State Board on July 9, 2014, as per attachment Instruction-13.
14. To adopt the Science Dimension Series by Houghton Mifflin-Harcourt for grades K-5

that is aligned to the New Jersey Student Learning Standards (NJSL) adopted by the State Board on July 9, 2014.

15. Hamilton Township School District's 2017-2018 Professional Development Plan, as per attachment Instruction-15.

Mrs. Hassa noted that additional information is being brought to the committee regarding #2, #4 and #5 to discuss current standards and studies.

Changes are being proposed on #3.

Mrs. Hassa also had a question regarding #7. She proposed changes to the grade levels.

Mrs. Kupp had a question regarding #1. Discussion was held.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa (with proposed changes), Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

FINANCE COMMITTEE - Chairperson: Mr. Haye

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

Items #3 through #9 and #11 are for information only.

1. To approve the Report of Receipts and Expenditures in accordance with 18A:17-8 and 18A:17-9 for the month of September, 2017. The Report of Receipts and Expenditures and the Secretary's Report are in agreement for the month of September, 2017, as per attachment Finance-1.
2. To approve the Board Secretary's Report for the period ending September 30, 2017. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of

September 30, 2017, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, as per attachment Finance-2.

3. Interest Income for the month of September, 2017, as per attachment Finance-3.
4. Receipts for the month of September, 2017, as per attachment Finance-4.
- 5.. Refunds for the month of September, 2017, as per attachment Finance-5.
6. Capital Reserve Interest for the month of September, 2017, as per attachment Finance-6.
7. Rental Income for the month of September, 2017, as per attachment Finance-7.
8. Miscellaneous Revenue for the month of September, 2017, as per attachment Finance-8.
9. The monthly Budget Summary Report for September, 2017, has been filed by the Board Secretary with the Hamilton Township Board of Education, as per attachment Finance-9.
10. To accept the Superintendent's and Board Secretary's certification that they have reviewed all bills and purchase orders which are listed on the bill list, and hereby certify to the Board of Education that all purchase orders are sufficiently encumbered to cover the submitted bills, and further that all goods and services have been previously received.
11. Purchase orders issued for services, supplies

and equipment in the amount of
\$4,424,913.65, as per attachment Finance-11.

12. To approve the following bills and payroll in the total amount of \$7,210,093.82, as per attachment Finance-12:

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$8,268.00
10	General Fund/Payroll	489,600.75
11	Current Expense	1,195,622.23
11	Current Expense/Payroll	4,853,062.34
20	Special Revenue	186,484.93
20	Special Revenue/Payroll	222,558.90
50	Cafeteria	175,725.35
50	Kids' Corner	15,931.24
50	Community Education	15,503.77
50	Camp Blue Star	47,336.31

13. To approve staff attendance at seminars, workshops and conferences, including costs related to applicable reimbursable expenses, during the 2017-2018 school year, as per attachment Finance -13
14. To approve budget transfers for the month of October, 2017 in the amount of \$1,486,437.00, as per attachment Finance-14.
15. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Carney's Point Regional School District (sending district) for one foster student for the 2017-2018 school year from September 7, 2017 through June 30, 2018 for a total cost of \$11,997.00.

Roll Call Vote: Seven in favor #1: Mrs. Barr, Mr. Ciambrone, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstain: Mrs. Hassa (7-0-1)

All in favor #2 through #15: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Barr, to approve the following motions, as presented:

16. To approve two Tuition Contracts between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district) for two foster students for the period September 11, 2017 through June 30, 2018, at a cost of \$11,863.70 per student for a total cost of \$23,727.40.
17. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district) for one foster student for the 2017-2018 school year for a total cost of \$12,030.00.
18. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Egg Harbor Township Board of Education (sending district) for one foster student for the 2017-2018 school year for the period September 7, 2017 through June 30, 2018 for a total cost of \$11,997.00.
19. To approve an Agreement between the Hamilton Township Board School District and Bayada Home Health Care, Inc. to provide in-school nursing services for one student for the period October 23, 2017 through June 30, 2018 at a rate of \$55.00/hour for RN services and \$45.00/hour for LPN services.
20. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district) for one homeless student for the 2017-2018 school year for a total tuition cost of \$11,997.00.
21. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Mullica Board of Education (sending district) for one student to receive services for the 2017-2018 school year

for a total tuition cost of \$11,997.00, plus extraordinary services.

22. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district) for one homeless student for the 2017-2018 school year beginning September 7, 2017 through December 5, 2017 for a total tuition cost of \$3,876.33.
23. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Atlantic City Board of Education (sending district) for one homeless student for the 2017-2018 school year beginning September 7, 2017 and ending December 5, 2017 for a total tuition cost of \$13,734.40, pro-rated.
24. To approve an Interlocal Services Agreement between the Township of Hamilton and the Hamilton Township Board of Education relative to waste hauling services for the period January 1, 2018 through December 31, 2018 for a monthly cost of \$2,211.00 and a total cost not to exceed \$26,532.00, as per attachment Finance-24.
25. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Mullica Township Board of Education (receiving district) for two homeless students for the 2017-2018 school year at a cost of \$66.62/per diem/per student for 180 days each for a total cost of 23,984.00.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Motion by Mr. Haye, seconded by Mrs. Kupp, to approve the following motions, as presented:

26. To approve a Tuition Contract between the

- Hamilton Township Board of Education (sending district) and the Galloway Township Board of Education (receiving district) for one special education student for the 2017-2018 school year for a total cost of \$89,069.54.
27. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Galloway Township Board of Education (receiving district) for one special education student for the 2017-2018 school year for a total cost of \$85,300.76.
 28. To accept PTA funds as presented. attachment Finance-28.
 29. To approve a Resolution of Support from the Hamilton Township School District Authorizing the Sustainable Jersey for Schools Small Grant Application, as per attachment Finance-29.
 30. To approve an Agreement between Atlantic County Special Services School District and the Hamilton Township Board of Education to provide a personal aide to one student for the 2017-2018 school year at a cost of \$41,940.00, (pro-rated from start date) plus an additional \$575.00 per week for the 2018 Extended School Year.
 31. To approve a Tuition contract between the Hamilton Township Board of Education (receiving district) and the Weymouth Board of Education (sending district) for one special needs student for the 2017-2018 school year at a cost of \$42,624.00 plus additional services.
 32. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Fairfield Board of Education (sending district) for one homeless student for the period March 23, 2017 through June 30, 2017 for a total cost of \$3,605.47, pro-rated, plus additional speech therapy

services.

33. To approve a Tuition Contract between the Hamilton Township Board of Education (receiving district) and the Fairfield Board of Education (sending district) for one homeless student for the period September 7, 2017 through March 22, 2018 for a total cost of \$8,331.25, plus additional speech therapy services.
34. To approve a Tuition Contract between the Winslow Township Board of Education (receiving district) and the Hamilton Township Board of Education (sending district) for one homeless student for the period September 7, 2017 through November 29, 2017 at a rate of \$87.02/per diem for 52 days for a total cost of \$4,525.04.
35. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Buena Regional Board of Education (receiving district) for one homeless student for the 2017-2018 school year at a total cost of \$11,758.00.
36. To approve a Tuition Contract between the Hamilton Township Board of Education (sending district) and the Gloucester County Special Services School District (receiving district) for one student for the 2017-2018 school year at a total cost of \$37,800.00.
37. To approve an Amendment to the Agreement between the Hamilton Township School District and Stockton University Speech and Hearing Clinic to add a Physical Therapy program on an as needed basis, as per attachment Finance-37.
38. To approve the FY2016-2017 Audit as presented.
39. To approve payment to parents of student SA for expenses incurred due to emergent

circumstances related to transportation including gasoline and additional insurance required for contract approval.

40. To approve the Parent Transportation Contract to transport student SA to and from the Bankbridge School District for the 2017-2018 School Year at a cost of \$12,255.00.
41. To approve the FY2018 (School Year 2017-2018) Non-Public School Technology Initiative Agreement tentative budget and purchase orders, as per attachment Finance-41.

Roll Call Vote: All in favor #26, #27, #29 through #41: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton and Mr. Aiken. (8-0-0)

Seven in favor #28: Mrs. Barr, Mr. Ciambrone, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstain: Mrs. Hassa (7-0-1)

ADMINISTRATION COMMITTEE (Personnel and Discipline);

Chairperson: Mrs. Hassa

All personnel actions are being taken by the recommendation of the Superintendent.

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

1. To approve district substitutes for the 2017-2018 school year, as per attachment Administration-1.
2. To approve homebound instruction for the 2017-2018 school year, as per attachment Administration-2.
3. To approve fieldwork placements for the 2017-2018 school year, as per attachment Administration-3.
4. To approve an unpaid leave of absence for Judy Dunleavy, Hess School SRAO for the period October 16-20, 2017.

5. To approve Stephanie Gibbons as a Kid's Corner staff member for the 2017-2018 school year at the rate of \$12.00/hour up to three hours/day.
6. To approve an additional 6/hours for the following staff members to make home visits, as per the Pre-school Expansion Grant requirements during the December conferences and to be paid the Curriculum Development rate of \$39.00/hour:
 - Laurie Derringer
 - Ann Bucknam
 - Natalie James
 - Jennifer Christiano
 - Andrea Russomanno
7. To accept a resignation notice from Laurie Surman, Food Service Worker effective October 23, 2017 with her last day of employment to be November 17, 2017, as per attachment Administration-7.
8. To approve an unpaid intermittent Federal Family Medical Leave of Absence for Susan Pelligrino, Hess School Paraprofessional for the 2017-2018 school year beginning November 27, 2017, as per attachment Administration-8.
9. To approve Sara Leonelli, as a full-time, 10 month, Shaner School Social Worker for the period December 11, 2017 through June 30, 2018, M.A., Step 1, with a total annual salary of \$54,287.00, pro-rated, as per attachment Administration-9.
10. To approve a unpaid NJ Family Leave of Absence for Christian Chin, Hess School teacher for the period January 2, 2017 through February 13, 2018 with a return to work date of February 14, 2018, as per attachment Administration-10.

Roll Call Vote: All in favor #1, #2, and #4 through #10: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Seven in favor #3: Mrs. Barr, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. Abstain: Mr. Ciambrone (7-0-1)

Motion by Mrs. Hassa, seconded by Mrs. Melton, to approve the following motions, as presented:

11. To approve Stephanie Magruder as a part-time, 10 month, 27.5/hours/week Davies School Food Service Worker for the period November 22, 2017 through June 30, 2018, FSW A Guide, Step 7, with a total annual salary of \$23,118.00, pro-rated, as per attachment Administration-11.

Ms. Magruder is a replacement for Laurie Surman.

12. To approve an unpaid leave of absence for Daniel Bryz-Gornia, Hess School Guidance Counselor for the period November 22nd, 27th and 28th, as per attachment Administration-12.
13. To approve Ellen Wetzal as an interim Child Study Team Consultant on an as needed basis for the 2017-2018 school year at the rate of \$305.08/day.
14. To approve an unpaid leave of absence for Arthur Faden, Davies SRAO for the period of November 13, 2017 through November 15, 2017.
15. To approve two new part-time Paraprofessional position control numbers as follows:
 - 24.01.01 BNW – Pre-K Self Contained at Hess
 - 24.01.02 BNX – Behavioral Self Contained at Shaner

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

OPERATIONS COMMITTEE (Facilities and Transportation):

Chairperson: Mr. Higbee

Motion by Mr. Higbee, seconded by Mrs. Kupp, to approve the following motions, as presented:

1. To approve club/activity trips for the 2017-2018 school year, as per attachment Operations-1.

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

RESOLUTIONS

None

SOLICITOR'S REPORT

Mr. Goldstein noted that there have been several issues over the past few months. He gave credit to Mr. Vogel and Mrs. Fala for the way they have been handled.

UNFINISHED BUSINESS

None

NEW BUSINESS

Motion by Mr. Aiken, seconded by Mrs. Kupp to approve the following motion, as presented:

- 1 To approve the 2017-2018 Uniform State Memorandum of Agreement, as per attachment New Business-1..

Roll Call Vote: All in favor: Mrs. Barr, Mr. Ciambrone, Mrs. Hassa, Mr. Haye, Mr. Higbee, Mrs. Kupp, Mrs. Melton, and Mr. Aiken. (8-0-0)

Mrs. Melton read a letter of resignation. She will be resigning her position on the Board effective December 31, 2017.

Comments were made by several Board members stating that Mrs. Melton will truly be missed on the Board. She has

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been an asset to the District.

**PUBLIC
COMMENTS**

None

EXECUTIVE SESSION:

Motion by Mr. Aiken, seconded by Mrs. Kupp to enter into Executive session.

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- HIB
- Legal Matters
- Potential Personnel

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately 60 minutes.

Voice Vote: All in favor (8-0-0)

The Board entered into Executive session at 9:15 p.m.

The Board resumed the regular meeting at 10:10 p.m.

ADJOURNMENT

Motion by Mr. Aiken, seconded by Mrs. Kupp, to adjourn the meeting.

Voice Vote: All in favor: (8-0-0)

The Hamilton Township Board of Education meeting adjourned at 10:11 p.m.

Anne-Marie Fala
School Business Administrator/Board Secretary